



WARN NO.
1964

Janelle Burns
Sr. HR Consultant

Xerox Business Services
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**NOTICE AS REQUIRED BY THE
WORKER ADJUSTMENT & RETRAINING NOTIFICATION (WARN) ACT**

VIA FACSIMILE

May 1, 2013

Laura J. Roberts
Rapid Response Coordinator
Community Colleges and Workforce Development
255 Capitol Street NE
Salem, OR 97310
Fax: 503-378-3365
Email: lroberts@state.or.us

Dear Ms. Roberts:

The purpose of this letter is to inform you that the Xerox Business Services, Xerox Commercial Services, LLC employee positions at the Xerox Commercial Services, LLC, located at 2675 Colorado Avenue, North Bend, OR and 465 Elrod Street, Coos Bay, OR facilities will be permanently eliminated due to a change of business conditions. The terminations will occur on or about July 7, 2013.

Approximately 285 employees will be affected and all affected employees are being notified of the terminations concurrently. Please find attached a list of the positions that will be eliminated and the anticipated number of employees in each position to be eliminated. The terminations will occur on or about July 7, 2013..

This Notice is intended to satisfy the requirements of the Worker Adjustment & Retraining Notification (WARN) Act. Questions concerning the foregoing should be sent to me.

Regards,

Janelle R. Burns, SPHR
Sr. HR Consultant
Human Resources
801-567-5466

Att.



No. of Positions	Job Title
2	Customer Call Center Managers
14	Customer Care Sr. Specialists
16	Customer Care Supervisors
4	Customer Care Trainers
	Learning and Development
1	Manager
1	Program Manager
3	QA Specialists
1	SBU Manager
241	Customer Care Assistants
1	Program Support Assistant
1	Info Mgmt Manager II
285	Total Employee Positions